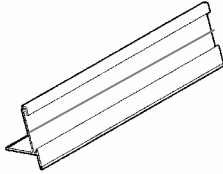


## Installation Instructions

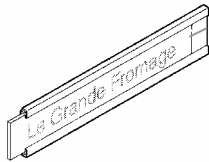
We are pleased that you have decided to purchase OfficeID's identification signage. The system is simple and easy to use. The product consists of just a few parts that can be combined in various ways.

### Nameholder Modules



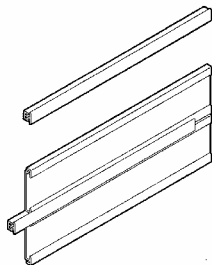
#### NHPD1

The **Panel/desk Module** sits neatly on a desk, or, can be inverted and used over the top of a workstation panel, secured by the double-stick or the magnetic strip.



#### NHV1

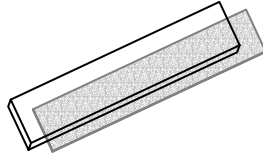
The **Wall Module** can be attached to almost any vertical surface using either a double-stick strip, a fabric grip strip or the optional magnetic strip.



#### NHSC1

**Stackable Connector** attaches two Modules together to create a double Module. Slide Stackable Connector onto one Module, then slide another module onto the Connector. For rigidity apply two 1" square **Stack-tabs** to the back of the connection. Lay assembly on flat surface, slightly bend back and press on **Stack-tabs**.

### Insert Options



**Clear polycarbonate (NCA1)** w/cardstock insert. **Grasp the Nameholder Module by the top and bottom and squeeze firmly.** Insert the card along with the clear cover.

The center horizontal rib of the Nameholder Module assures that your nameplate will not slip out of the holder by providing friction when you release the top and bottom of the holder after the clear insert and card are in place.



**Engraved Insert (NE1)** is a two-ply 1/16" thick plate. Simply slide it into a Wall or Desk Module.



**Vinyl-lettered Insert (NVI)** is a clear polycarbonate with color backer. To insert, squeeze the nameholder module firmly from the top and bottom. Then slide both inserts in and release the module.

### Attachment Accessories



**Double-stick Strip (NHAA1)** attaches a Nameholder Module to a smooth surface. Peel the paper off of one side, attach to Module, then remove paper from other side and press Module to wall.



**Fabric-grip Strip (NHAF1)** attaches a Wall Module to many types of panel fabrics. Peel the paper from the Strip, apply it to the module and press onto fabric wall.



**Magnetic strip (NHAM1)** attaches modules to metal surfaces. Peel the paper from the strip, apply it to the module, and position it on the metal surface of a door, wall, etc.

**Pins (NHAP1)** set of two, attach modules to fabric walls. Peel off backer and position pins to back of module at both ends.